



Pro-Pac Packaging Limited ABN: 36112971874

## WORKPLACE HEALTH & SAFETY POLICY

### OBLIGATIONS

PPG recognises their moral and legal responsibility to provide a safe and healthy work environment for employees, contractors, customers, and visitors. This commitment extends to ensuring that the operations of the business do not place the local community at risk of injury, illness or property damage.

### WHS CONSULTATION POLICY STATEMENT

The WHS Consultation Policy Statement has been developed to support this policy and details the requirements for consultation between management and employees. This policy statement is made to facilitate participation from all in the workplace to ensure that the objectives of this policy are met.

### WORKPLACE HEALTH & SAFETY PROGRAM

In order to implement the general provisions of this policy, PPG will:

- Ensure compliance with legislative requirements and current industry standards
- Provide information, instruction, training and supervision to employees, contractors and customers to ensure their safety
- Provide safe plant, equipment, workplace design and systems of work
- Provide written procedures and instructions to ensure safe systems of work, covering all aspects of WHS including emergency procedures, inspections, evaluations, reporting and recording of accidents / incidents, SWMS and more
- Provide support and assistance to employees in achieving these objectives

### RESPONSIBILITIES

#### Management

Each manager is required to ensure that this policy and WHS programs/procedures are effectively implemented in their areas of control and to support supervisors and hold them accountable for their specific areas of responsibilities.

Each supervisor is responsible, and will be held accountable, for taking all practical measures to ensure that their areas of control are safe and without risk to health.

Involvement of managers and supervisors include:

- The development, promotion and effective implementation of health and safety policies and procedures
- Training of employees and contractors in the safe performance of their assigned task
- Ensuring that the behaviours of all persons in the workplace is safe and without risk to health
- The provision of resources to meet the health and safety commitment

#### Employees & Stakeholders

All employees and stakeholders are required to co-operate with the WHS Policy and programs/procedures implemented by PPG to ensure their own health and safety and the health of others in the workplace. This includes the reporting of all known or observed hazards to management via PPG reporting guidelines.

### APPLICATION OF POLICIES

This policy is applicable to all workplace operations and functions including those situations where employees are required to work off-site.

Authorised by;

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Group Compliance & Risk

